07/11/2019

IQAC meeting has been held on 07/11/2019 in the Principal Office. The following members were present in the meeting.

1. **Chairperson –** Dr. (Smt.) Pratiksha Mairal, Principal
2. **Teachers to represent all level** – Dr. R.K.Banarjee, Asstt. Professor, (Sociology)

Dr. Vishnu Verma, Asst. Professor, (Commerce)

Shri J.N.Kurrey, Asstt. Professor, (Commerce)

Shri L.P.Miri, Asstt. Professor, (Hindi)

Smt. Vandana Rathore, Asstt. Professor, (Chemistry)

Smt. Seema Jayasi, Asstt. Professor, (English)

Ms. Meena Kachhawaha, Librarian

Shri Abdul Nawab Khan, Sports Officer

1. **Senior Administrative Officer**- CMO, Municipal Corporation, Akaltara

Principal, Govt. Girls Higher Secondary School, Akaltara

1. **Nominee from** - **Society** - Shri Vijay Sahu

 **Students**- Chandan Markam, B.A. Part II

 **Alumni** - Shri M.L.Kurrey

1. **Nominee from Employers** - Branch Manager, Axis Bank, Akaltara
2. **Coordinator of IQAC** - Shri Upendra Kumar Verma, Asstt. Professor, (Physics)

**Minutes of the meeting -**

1. Along with the academic activities more emphasis should be given towards skill development programs for which a proper work plan should be prepared and implemented for the Spoken English, Computer Awareness, E-Learning programs etc.
2. There should be conduction of program related Women Rights, Drug Abuse, Anti-Ragging, Moral Values etc. in the college.
3. Proposal for up gradation of Laboratories, Library and office.
4. Effort should be given for automation of Library and official activities.
5. Construction of fencing around the college campus and playground.

**Actions Taken –**

1. The college has been conducting programs related to Women Rights, Drug Abuse, Computer Awareness and skill Development in different occasions.
2. Proposal has been sent to Higher Education.
3. Effort is being given for the automation of Library and Official work.
4. Proposal has been sent to the government for fencing of the college campus.