



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVT. DR.INDRAJEET SINGH COLLEGE AKALTARA
Name of the head of the Institution	Dr. Pratiksha Mairal
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07817252540
Mobile no.	9406008553
Registered Email	gdiscakaltara@gmail.com
Alternate Email	vermavishnukumar63@gmail.com
Address	Govt. Dr. Indrajeet Singh College, Khishora Road, Akaltara, Dist. Janjgir- Champa (CG)
City/Town	Akaltara
State/UT	Chhattisgarh

Pincode	495552																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Upendra Kumar Verma																		
Phone no/Alternate Phone no.	07817252540																		
Mobile no.	8817504907																		
Registered Email	upendra4870@gmail.com																		
Alternate Email	seemajaysi@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://gdiscakaltara.in/newsData/D51..pdf																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://gdiscakaltara.in/newsData/D52.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>1.93</td> <td>2017</td> <td>23-Jan-2017</td> <td>22-Jan-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	1.93	2017	23-Jan-2017	22-Jan-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C	1.93	2017	23-Jan-2017	22-Jan-2022														
6. Date of Establishment of IQAC	01-Jan-1970																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries																

IQAC		
Yoga shivir	21-Jun-2019 1	140
Plantation (Vriksharopan Mahotsav)	25-Aug-2019 1	100
Fitness Day	29-Aug-2019 1	130
Induction Program	07-Sep-2019 1	135
Art of Living	18-Sep-2019 1	75
Motivational Program on Peace	21-Sep-2019 1	45
Lecture on Nutrition & Balanced Diet	11-Oct-2019 1	120
Lecture on Jammu & Kashmir at Present	13-Nov-2019 1	124
Lecture on Women Rights	22-Nov-2019 1	70
Career Counseling	27-Jan-2020 1	125
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Voter Awareness. 2. Yoga Shivir. 3. Program on Art of Living Motivational program on Peace 4. Lecture on Women Rights and laws for their protection 5. Program on National Tobacco Control Day 6. Career Counseling

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Nil	Nil
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ? No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? No

16. Whether institutional data submitted to AISHE: No

17. Does the Institution have Management Information System ? No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Regular classes and maintaining the Daily-Diary duly signed by HOD & the Principal. 2. Regular attendance of the students in the class and correspondence with the parents of students trailing with short attendance. 3. Regular internal assessment of the students and special class for weak students. 4. Academic calendar is displayed on college notice board and distributed to teachers. 5. Library is maintained with required number of text books and books are distribute to students systematically. 6. Help desk is provide to the students time to time for filling admission form, scholarship form and examination form.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene	Skill Development
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Nil	Nil	Nil	00	urship	Nil	Nil
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback received from different stakeholders has been analyzed by providing different weightage in numerals to different descriptive word average weightage has been calculated. On the basis of average weightage more effort has been given in those area which need to be improved. For Infrastructural Development, Resource Development, up gradation of departments etc., a requisition has been submitted to the concern authorities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Mathematics	15	34	15
MSc	Chemistry	20	94	17
MCom	Commerce	40	45	34
MA	Political Science	40	62	38
MA	Economics	40	10	7
MA	Sociology	40	28	22
MA	Hindi	40	56	32
BCom	Commerce	80	135	69
BSc	Science	140	478	111
BA	Arts	200	667	200

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1130	333	3	Nil	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
12	3	31	1	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers always try to provide a congenial atmosphere for the students so that the students can come straight to share their problems with teachers regarding their study. Teachers always motivate the students for hard work in study. On monitoring the irregularities of the students in the college teachers try to find out the reason and approach the students to make counselling to solve their problems. Teachers always encourage the students to prepare notes effectively for which they provide the study materials. Many times it happened that some students faced financial problem to pay the exam fee then in such condition teachers helped students to release their stress of uncertainty to give exam.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
1463	12	1:122

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	12	7	Nil	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Nil	Nil	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	003	3 Years	30/09/2020	21/11/2020
BSc	006	3 Years	28/09/2020	14/11/2020
BCom	009	3 Years	23/09/2020	14/11/2020
MA	414	4 Semestr	05/10/2020	28/11/2020
MA	444	4 Semesters	05/10/2020	26/11/2020
MA	454	4 Semesters	05/10/2020	27/11/2020
MCom	594	4 Semesters	05/10/2020	26/11/2020
MSc	534	4 Semesters	05/10/2020	26/11/2020
MSc	514	4 Semesters	08/10/2020	26/11/2020
MA	464	4 Semesters	06/10/2020	26/11/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Maintaining the record of regularity of the students in the class through attendance register. 2. Unit Test after completion of each unit. 3. Quarterly examination. 4. Half yearly examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

1. Academic calendar is prepared by the University. 2. Teachers prepare the splitting of syllabus month-wise in advance in their Daily-Diary as per availability of working days mentioned in the academic calendar. The Daily-Diary is checked and signed by the HOD and the Principal. 3. Other co-curricular activities like Admission process, Student- Union election, Internal Assessments, Annual Function, Filling and processing of examination form,

Annual examination etc. are discharged in time as per the Academic Calendar by assigning different groups of teachers and office staff for different work. 3. The Principal keeps monitoring about the status of different process compared with the Academic Calendar and calls meeting to advice the way to cover up the lagging if needed.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdiscakaltara.in/newsData/D48.docx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
00	Nil	Nil	Nil	Nil	00
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdiscakaltara.in/newsData/D54.docx>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	Nil	00
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2020	0	Nil	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2020	Nil	Nil	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	7	Nil	Nil
Attended/Seminars/Workshops	Nil	7	1	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9.23	8.68

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20174	2704169	224	45446	20398	2749615
Reference Books	698	387848	9	1348	707	389196
Journals	409	92050	2	10950	411	103000
Others(s pecify)	6230	773007	Nil	Nil	6230	773007
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	24	1	1	1	1	1	0	5	0
Added	0	0	0	0	0	0	0	0	0
Total	24	1	1	1	1	1	0	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5.5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Expenditure for Academic and Physical facilities are done as per the guidelines of Higher Education C.G.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Matric/BPL/Minority/Meritorious Students	1241	5385441
Financial Support from Other Sources			
a) National	00	Nil	0
b) International	00	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Nil	Nil	Nil	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career Counseling	125	125	Nil	Nil

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	19	BCom	Commerce	Many Institutions	MCom/PGDCA/MCA/MBA
2020	77	BA	Arts	Many Institutions	MA/PGDCA/MCA
2020	55	BSc	Science	Many Institutions	MSc/PGDCA/B.Ed./MCA
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cross Country Race Nil	Inter-college	65
Badminton Nil	District Level	54
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nil	Nil	Nil	Nil	00	00

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activities: Help Desk- To guide the students for Admission, Filling and Submission of Exam Forms, Filling and submission of Scholarship Forms. Event Management- Annual Function and all the activities organized associated with the students. Coordination- Serves as a link between faculties and students to for smooth functioning of academic and co-curricular activities. Representation- IQAC, Student-Union, Science Club, Anti-ragging committee, Discipline Committee, NSS, Red-cross etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

In the Alumni Association members belong to different areas like Civil Administration, Higher Education, School Education, Advocates, Doctors, CRPF, BSF, Police Department, Public Representatives, Businessmen, Railway, Bank etc. The institution observes active participation of these members specially those residing locally in college activities. IDuring

5.4.2 – No. of enrolled Alumni:

35

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

During 2019-20, Two Alumni Association meeting were organized in the college where suggestions regarding academic and co-curricular activities have been noted and put for the actions to be taken by the Administration.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Formation of different committee to govern different activities in the college. Each and every committee is coordinated by the teacher of the college.
2. Admission and Evaluation process is managed departmental-wise science, commerce and arts department.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Followed the curriculum provided by the University.
Teaching and Learning	Adopting suitable teaching methods, use of ICT and social media.
Examination and Evaluation	Examination and Evaluation of Main

	exam (semester/year) is conducted as per the guidelines provided by the university. Additionally Unit Test, Quarterly exam, Half yearly exams are conducted for the internal assessment of the students.
Research and Development	Three faculties of the college are doing PhD. course.
Library, ICT and Physical Infrastructure / Instrumentation	Separate departmental library is set-up for PG classes to manage the crowd as well as class-wise rotation system is followed in the central library for UG classes. Use of LCD projector, Computer and social media in teaching-learning process. Organizing lectures by resource person. Wi-Fi Campus. Time to time requisition has been sent for the up gradation of College Campus, Class Rooms, Library, Laboratory etc. to Higher Education C.G.
Human Resource Management	Organizing some value based activities like Yoga, Plantation, Art of Living, Physical Fitness, Voter Awareness, Prayer etc.
Admission of Students	Adopting online method and providing help desk.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Correspondence with associated institution is made through e-mail, social media and web-sites.
Administration	Online Campus, Notice and information are delivered through social media.
Finance and Accounts	Online Billing and Payments, Tenders for different items are called through online.
Student Admission and Support	Online admission process, Use of social media to help the students.
Examination	The college is enable enough to conduct online exam whenever it is required.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Program	2	09/12/2019	21/12/2019	12
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nil	Nil	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution conduct internal financial audits every year by allotted responsibility of auditing to faculties of the college as well as ex financial audits is conducted regularly as the schedule provided by the government

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	Government authority	Yes	Inter-department faculty
Administrative	Yes	Government authority	Yes	Inter-department faculty

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Monitoring the students for regularities in the class . 2. Monitoring student academic progression . 3.Resolving the problems of students regarding teaching learning

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Proper documentation of activities conducted by the departments. 2. Organizing the program to promote Spoken English skill. 3. Organizing skill development activities specially for girls. 4. Requisition for play ground, Reading Room, Fencing of the campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Yoga Shivar	21/06/2019	21/06/2019	21/06/2019	140
2019	Plantation	25/08/2019	25/08/2019	25/08/2019	100
2019	Voter Awareness (Oath Ceremony)	05/09/2019	05/09/2019	05/09/2019	250
2019	Induction Program	07/09/2019	07/09/2019	07/09/2019	135
2019	Art of Living	18/09/2019	18/09/2019	18/09/2019	75
2019	Motivational program on Peace	21/09/2019	21/09/2019	21/09/2019	45
2019	Lecture on Nutrition and Balanced Diet	11/10/2019	11/10/2019	11/10/2019	120
2019	Lecture on Women Rights	22/11/2019	22/11/2019	22/11/2019	70

	and Laws of Protection				
2020	Poster competition On Tobacco Control	20/02/2020	20/02/2020	20/02/2020	85
2020	Cultural Activity on Saraswati Puja	30/01/2020	30/01/2020	30/01/2020	200
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Rights and Laws for their protection	22/11/2019	22/11/2019	65	5
Lecture on Indian constitution	26/11/2019	26/11/2019	75	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Yet to develop such systems in the college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	5
Braille Software/facilities	No	Nil
Rest Rooms	Yes	5
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of	Number of	Date	Duration	Name of	Issues	Number of
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	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community			initiative	addressed	participating students and staff
2020	Nil	Nil	Nil	00	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Plantation	25/08/2019	25/08/2019	100
Voter Awareness (Oath Ceremony)	05/09/2019	05/09/2019	250
Art f Living	18/09/2019	18/09/2019	75
Program on Peace	21/09/2019	21/09/2019	45
Women Rights and Laws of their protection	22/11/2019	22/11/2019	70
Saraswati Puja	30/01/2020	30/01/2020	200
Poster competition on Tobacco	20/02/2020	20/02/2020	85
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. maintaining the greeneries by organizing the program for the plantation every year.
2. Developing Botanical garden.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Women Empowerment
2. Harmony and simplicity

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdiscakaltara.in/newsData/D56.docx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Students aware of social responsibilities

Provide the weblink of the institution

<http://gdiscakaltara.in/newsData/D55.docx>

8.Future Plans of Actions for Next Academic Year

1. Up gradation of central library. 2. Up gradation of science laboratories . 3. Fencing of the c campus . 4. Providing in-service training for teaching and non-teaching staff . 5. Conducting national seminar and workshop on different disciplines 6. classes for Botany , Zoology , physics and English . 7. Developing botanic garden. 8. Developing green campus . 9. Up gradation of sports ground . Developing hygienic toilet . 10. Reading room for library.